




## Island Service Co.

<b>Employment Begin</b>	5/10/2019 – 6/25/2019 (varies according to the selected restaurant) The Island Service Co. will assist all international students in traveling to PutInBay. Upon arrival to the Island, students will get settled in housing, meet their managers and rest for a day to get acclimated. Participants will then attend an orientation , setting the tone for a great summer experience!
<b>Employment End</b>	8/31/2019 – 9/30/2019 (varies according to the selected restaurant) The Island Service Co. may offer assistance to outbound employees traveling off the island at the end of their program. We expect each of our staff to work until the end date as shown on your accepted job offer. Thank you for adhering to your commitment!
<b>Average Work Hours</b>	35 - 45 (varies according to the selected restaurant)
<b>Frequency of Pay</b>	Every week
<b>Drug Testing</b>	No
<b>Are Employees Offered Bonuses?</b>	Yes. Participants may be offered an “End of the Season” bonus at the employer's discretion based on aboveaverage evaluations and performance. Bonus is not guaranteed and is ONLY eligible to participants who complete their entire contract AND work through their contract stated end date.
<b>Number of International Staff</b>	4 – 30 (varies according to the selected restaurant)
<b>Housing Available</b>	Yes
<b>Housing Type</b>	Dorms/Apartments
<b>Housing Cost</b>	\$100 per week
<b>How much is the Deposit</b>	\$300
<b>When is Deposit Due?</b>	Upon Arrival
<b>Deposit Instructions</b>	Deposit may or may not be refunded depending on whether a participant has completed their contract. Housing inspection confirm keys, bikes, & all bedding returned in good condition. \$50 bedding fee and \$50 cleaning fee deducted from deposit.
<b>Estimated Startup Cost</b>	\$700
<b>Additional Housing Information</b>	The Island Service Co. provides housing for any staff that needs assistance. Returning staff will have the option to choose different housing or return to their room from the previous season. New employees will be assigned to a specific room; request for couples, friends, etc. will be considered but not guaranteed. Deposits must be collected prior to moving into housing. All rooms and/or common areas must be cleaned at checkout. Any employee in housing arranged by The Island Service Co. will sign a document agreeing to have lodging cost taken from pay.



<b>Guidelines</b>	Participants should be energetic, positive and have good interpersonal skills. We only hire friendly, team players, with a willingness to work! It is required that participants have conservative dress and makeup at work.				
<b>Employee Benefits</b>	We supply bikes (\$35/season rental), bedding package at \$50, radios, alarm clocks, towels, etc. We strive to make your summer an enjoyable one, both during work hours and leisure hours. We also provide passes for kayaking, parasailing as well as opportunities to go to town with one of our staff, transportation provided. We have a Breakfast at the Boardwalk to welcome our staff in early June where we can all meet and eat! We also provide a Taste of the Boardwalk where employees sample all menu items. Employee parties, bonfires, and excursions are planned throughout the season. Our past international staff are always recommending Island Service Co. as a great place to work! Let me know if you would like to email any of them directly to gain firsthand information about the Hooligans and PutinBay, Ohio.				
<b>Community</b>	Small Community				
<b>Resort Summary</b>	Established in 1985, Island Service Co. owns a number of businesses location on the bay of an island resort community: The Dairy Isle, The Keys Restaurant, The Boardwalk, and Hooligans Irish Pub are all part of the Boardwalk Family of Restaurants. Fishing, swimming, biking are available on the island. There is also entertainment and nightlife for individuals over 21 years of age. Island Service Co. hires over 200 employees, with most of them being collegeage students. Many second and third year employees speak highly of our commitment to provide wellrounded work and leisure environment for all of our staff. In May and September hours per week will generally be 38-45. In June, July and August 45-55 hrs per week is generally available but not guaranteed.				
<b>Available Positions</b>	<b>Varies according to the selected restaurant.</b>				
<b>Position</b>	<b>(\$)</b>	<b>Wage</b>	<b>Rate</b>	<b>Description</b>	<b>Tips</b> <b>Bonus</b>
<b>Food Runner</b>	8.75		per hour	Know all table numbers and floor plans. Quickly and efficiently deliver all food and additional items to the guest. Communicate effectively with managers, kitchen staff, and serving staff. Assist servers in providing additional items to satisfy guest needs. Assist serving, bussing, and hosting staff in removing finished items from the table.	No   Yes
<b>Busser</b>	8.75		per hour	Responsibilities may include: cleaning tables, chairs, windows, and restrooms, sweeping and mopping the floors, keeping the restaurant organized, neat, and clean for our customers. After restaurant closes, busser makes sure everything gets cleaned and put away, so the restaurant is ready to open the next day. Must be selfmotivated and ensure customer's first impression is a GOOD one! Position may include trash collection; collect bags from outdoor seating area and take to disposal area.	No   Yes
<b>Kitchen Worker</b>	10		per hour	Learn the responsibilities of each station in our fastpaced kitchen. Responsibilities may include: dish washing, food prepping, salad making, using the fryer and/or grill and cleaning the kitchen when the restaurant opens and closes each day. Participants must have a willingness to learn. Training for kitchen worker takes place on the job over 1-2 weeks.	No   Yes
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**Fast Food Worker**

9.25 per hour Responsibilities include: cooking on the grill, making sandwiches, using a fryer, taking customer orders, working the cash register, bringing food to customer tables, washing dishes, assisting with food prep, completing opening and closing responsibilities for restaurant and kitchen. Must be able to count U.S. currency in English, have strong use of English language for customer service, order taking and to answer general questions. Must be positive and energetic great attitude required.

No Yes

**Dishwasher**

9.25 per hour Ensuring that dishes, pots, pans, silverware and kitchen tools are being cleaned quickly and efficiently after learning how to use the Automatic dishwasher. Storing dishes on shelves and in their designated place once clean, keeping the kitchen organized. Dishwasher will report to the Kitchen Manager and may have the opportunity to learn some food preparation and other kitchen skills.

No Yes

**Custodian/Janitor**

9.25 per hour A behind-the-scenes job: collecting trash bags, putting new bags in trash cans, and cleaning restrooms. Position may require that you assist in bussing tables – clearing dirty dishes, wiping down tables, and making table ready for customer. Some trash containers are on wheels which must be moved. Not a dirty job. Our trash liners are strong and our trash area is washed down and cleaned on a daily basis. You will be responsible for four deck levels and doing a restroom check/clean each hour.

No Yes

**Maintenance**

9.5 per hour Daily cleaning duties prior to opening the restaurant, working with the Manager in stocking dry goods and beverages and assisting with unloading delivery trucks, pulling trash, etc.

No Yes

**Host/Hostess**

8.75 per hour Greeting guests, seating guests, bussing tables, sweeping, helping Front of House Manager with simple tasks, i.e., folding silverware, table set up, cleaning. GOOD ENGLISH A MUST.

No Yes

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