



Congress Hall Hotel



Employment Begin	5/10/2021 – 7/10/2021 Employment start dates are flexible and based on university schedule and business demands.
Employment End	9/3/2021 – 10/1/2021 Employment end dates are flexible and based on university schedule and business demands.
Average Work Hours	35 - 40
Frequency of Pay	Every two weeks
Drug Testing	No
Are Employees Offered Bonuses?	No
Number of International Staff	100
Housing Available	Yes – limited
Housing Type	Apartments/Dorms
Housing Cost	\$150 per week
How much is the Deposit	\$250.00
When is Deposit Due?	Upon Arrival
Deposit Instructions	\$200 is refundable if room is left in good condition. \$50 is non-refundable and goes towards the cleaning of the common room and kitchen.
Estimated Startup Cost	\$900.00
Additional Housing Information	HOUSING IS LIMETED. Other Housing options: Craigslist – craigslist.org ; Cape May VRBO – www.vrbo.com/vacation-rentals/usa/new-jersey/southern-shore ; Cape May Hotels & Motels – www.cademavtimes.com/hotels/cape-mav.htm
Guidelines	No additional requirements. Must have a CCUSA English level of 3/3/3.
Employee Benefits	20% discounts at restaurant and retail outlet in the hotel.
Community	Farm Community

Resort Summary

Overlooking the pristine beaches of beautiful Cape May, New Jersey, Congress Hall is a landmark of seaside elegance that has provided generations of beach goers with a beloved seaside escape to return to year after year. Congress Hall is America's oldest seaside resort providing hospitality since 1816 and offering an unique and profoundly authentic experience that you will quickly grow to love. Located in the heart of the historic district of Victorian Cape May, Congress Hall is famous for its beauty, relaxed sophistication and the warmth and sincerity of its staff.



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Available Positions

Position	(\$)	Wage	Rate	Description	Tips	Bonus
Pool and Beach Attendant	5.5		per hour	This position will assist guests who are using the pool and beach areas, including setting up chairs, towels and ordering/delivering food to customers. You will be outside during this position.	Yes	No
Guest Services Representative	13		per hour	Events Assistant position: Events Assistant will be assisting in event planning for Congress Hall, including setting up space, promoting the events to customers and facilitating the event. when that takes place.	No	No
Barista	12		per hour	You will be working with the restaurant staff to make coffee and specialty coffee drinks for guests while streamlining beverage service.	No	No
Banquet Worker	13		per hour	Banquet Worker sets up for events, carries trays with food and drinks, serves guests and cleans up at the event's conclusion.	No	No
Busser	6.15		per hour	The primary responsibility of a Busser is to reset tables in a speedy professional and effective manner as guests leave the restaurant. Bussers are also responsible for the grooming of the entire restaurant and its perimeters, as well as supporting servers and service staff with refills and clearing tables. Others duties may be expected to assist in kitchen. This position may work the banquets on premise.	Yes	No
Host/Hostess	12		per hour	The responsibilities of the hostess include greeting the guests, monitoring the open dining sections of the restaurant for empty and cleaned tables, estimating wait times for guests, monitoring the guest waiting list, and ensuring that the needs of the guests are met while they are waiting. The hostess is often responsible for answering the telephone, booking reservations and moving tybles together to accommodate large parties.	No	No
Chambermaid/ Housekeeper	12		per hour	You will be responsible for cleaning rooms, lounges, lobbies, bathrooms and hallway, vaccum and wash carpets and rugs, empty wastepaper baskets and ashtrays, transport trash to waste disposal equipment, dust and polish wooden surfaces and furniture, replace light bulbs and replenish bathroom and supplies.	Yes	No



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Food Runner

7	per hour	You will help servers to expedite and deliver food to the tables, check food to make sure the order is correct, prepare soups and salads when required, replenish food and beverages, bus and clear tables. You might have to wash dishes and assist in food preparation and transport trays of soiled dishes.	Yes	No
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Barback

5.5	per hour	Age requirements for this position is 21. A Barback is a bartenders' assistant. They work behind the bar next to the bartenders. You will be responsible for the restock of the bar with ice, beer, liquor, wine, glassware, juices, etc. Make sure that everything is at the bar and that there are enough backups for the shift.	Yes	No
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Retail Sales

13	per hour	You will assist customers in finding and purchasing the required merchandise in a retail environment. You will be handling domestic money and running a cash register.	No	No
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Front Desk

14	per hour	You will be responsible for greeting guests, answering phones, using a computer system to check guests in and out of hotel. A strong command of English language will be required for this position.	No	No
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Dishwasher

12	per hour	You will be responsible for making sure dishes, pots and pans are cleaned on a daily basis. You will also use automatic dish machine to ensure all dishes are clean and sanitized and help out in the kitchen. Your hands will be in water when washing the dishes. To use the dish machine, you will slide dishes in on a rack, pull handle to close and wait to the dish machine finishes and then unload.	No	No
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Resort Worker

12	per hour	Monitor parking lot area, direct guests where to park and directions to the property entrance. You will not be driving on the job. You should expect to be standing for the majority of your shift and also interacting with guests. You will be the first face that they see upon arriving. While you monitor the parking area, you will pick up trash if you see it.	No	No
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